

Common App and Xello

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Before linking Common App with Xello

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Once you have signed your FERPA Release Authorization form, you can log in to your account to

Visit your Common Cpp account

Visit your Common Cpp account

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- 1 Visit [Common Cpp](#)
- 2 Click on [Goals & Plans](#) at [College Planning](#)
- 3 Click on [View My Applications](#)



Assign a counselor to send forms

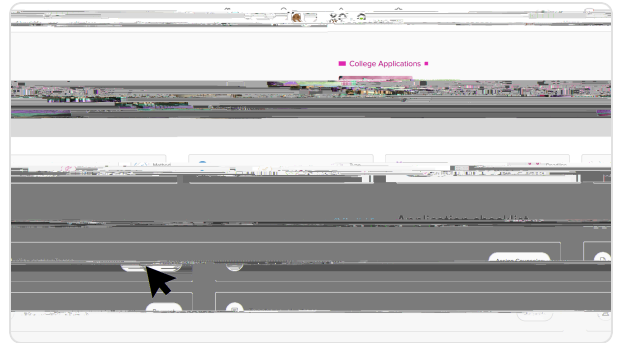
Once you have access to assign a counselor to your account to send your forms to your application to Common App colleges

Visit [this page](#) to learn more about [Common App](#) colleges

Once you have access to send your forms to Common App colleges

1. Log in to your account with your Common App login
2. Go to Counselor Forms > Assign Counselor
3. Go to your counselor to your account in your profile on your dashboard in Common App > Select

- You will need to assign a counselor to your account to send your forms to your account in Common App



4. Log in to return to your account page
- You will need to go to your account page in Common App

Request Teacher Evaluations for Common App Colleges

You will need to request a teacher to write a letter of recommendation to your account on your dashboard

1. Log in to your account with your Common App login
2. Go to Teacher Evaluations > Request to open your account in Common App

- You will need to request a teacher to write a letter of recommendation to your account in Common App



3. Go to your teacher's account in Common App > Select
4. Log in to return to your account page